

MBZUAI Application Instructions

New MSc/PhD

- 1. Visit the Admission page (<u>https://mbzuai.ac.ae/study/admissions</u>) to know more about the admission cycle duration, admission criteria, documentary requirements and offered programs.
- 2. Click the APPLY NOW button to go to the online application portal and create an account.



3. To create an account in the online application portal, provide the required information, tick the reCAPTCHA box (I'm not a robot) and click the Submit button.

		Email		P	Password		Login 👈	
MOHAMED BIN ZAYED							Forgot Password ?	
ARTIFICIAL INTELLIGENCE						I'm not a robot	<u>e</u>	
	Α						reCAPTCHA Privacy - Terms	
	Don't have an ac	count? R	egister to start applying.					
	First Name (As per Passport	•			Street Name*		City*	
	Enter First Name				Street Name		City	
	Last Name (As per Passport	•			Country of Residence*		Mobile Number*	
	Enter Last Name				Select	~	+971 -	
	Mother's First and Last Nam	es*			Person of Determination*		Why do you want to study at MBZUAI?*	
	Enter Mother's Name				Select	~	Nothing selected -	
	• As listed on the applicant's birth certificate				Person of Determination' is t UAE for a person with special net Here	the official term used in the eeds. For more details: <mark>Click</mark>	The preference priority will be based on the click order. For instance, the first value clicked will be saved as your first reason for applying to MBZUAI and so on. You can	
	Mother's Nationality*					mouse over on the field to view the prefere		
	Select			*	How Did You Hear About Us?*			
	Gender*		Marital Status*		Select	~		
	Select	~	Select	\sim				
			 Required to determine eligibility for extra living support for married PhD students 		Username*			
					Enter Your Email			
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A Share a second	Select			\sim	Since usernames cannot be c throughout the duration of your	hanged, please make sure to pr application at MBZUAI. All upd	rovide a valid email address that you can verify and access lates and notifications from the Admission team will be	
	Date of Birth*		Age		communicated to you through i	it.		
	dd-mm-yyyy		Age		For further instructions on how t	to proceed with your application	n, please refer to the validation notification that will be sent to	
100	Click the month & year 2021) above to browse oth and years.	(e.g. May er months			If you need any assistance, Click	Here	uss the submit outcon.	
A CONTRACTOR								
- Concerned B							B I'm not a robot	
							C Submit 💄	

4. A few minutes after the account registration submission, you will receive an automated email containing a temporary password and further instructions to your registered email address.



First time login will require password change wherein the temporary password will serve as the 'Old Password'. Then, a new password, that follows the password requirements, has to be nominated and confirmed.

After the initial password configuration, you will be redirected to the registration page wherein you'll need to re-login with your registered email address and new password. In case of forgotten password for later logins, the 'Forgot Password' link may be utilized.

To initiate the application process, kindly click on the 'Create New Application' button on the online application portal dashboard.

Once you've completed the online application form and uploaded all the requirements, your application will be evaluated thoroughly and you'll be notified of the decision in due course.

Feel free to email us if you need any assistance.

Regards,

Admission Office Academic Affairs Department

E: admission@mbzuai.ac.ae www.mbzuai.ac.ae

Mohamed bin Zayed University of Artificial Intelligence Masdar City, Building 1B, 3rd Floor Abu Dhabi, UAE



The world's first specialized research-based AI university

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5. Use the temporary password and registered email address for the initial log-in to the account. Ensure that the reCAPTCHA box (I'm not a robot) is always ticked **before** clicking the Login button.

MOHAMED BIN ZAYED	Α	Email	Password	Forgot Password ?	c	Login 👈
ARTIFICIAL INTELLIGENCE			B I'm not a robot	reCAPTCHA Privacy - Terms		

6. First time logins will require password change. In such cases, the temporary password received from the system will serve as the 'Old Password'. Afterwards, a new password, that follows the password requirements, must be nominated and confirmed.

Change Password	
A Old Password or Temporary Password (received from MBZUAI) *	
B New Password * © Enter a strong password	Password Strength: Strong
C Confirm New Password*	 I Lowercase & 1 Uppercase 1 Number (0-9) 1 Special Character (!#\$%^&*). Atleast 10 Character Do not directly contain the Username as part of the password

7. After initial password configuration, you will be redirected to the registration page wherein you will need to login with your registered email address and new password.

	Email	Password		Forgot Password ?	C [Login 👈
ARTIFICIAL INTELLIGENCE		В	I'm not a robot	reCAPTCHA Privacy - Terms		

8. In case of forgotten password for later logins, the Forgot Password link in the online application registration page may be utilized.

Password	
	Forgot Password ?

9. Upon logging in, you will be able to view the Dashboard that contains your initiated or submitted application for the active admission cycle as well any other application/s from previous admission cycles. Each applicant may only apply to one program per admission cycle; multiple submissions will not be considered for evaluation.

To create a new application, you must click the Create New Application button, select 'New MSc/PhD Application' as the application type, provide all the needed information and click the Proceed button.



Application Type

В

New MSc/PhD Application

Program Preference

Program *	Program Start Date *	Preferred Faculty Supervisor *
Doctor of Philosophy in Computer Scienc 🗸 🗸	2024 Fall V	Alham Fikri Aji, Chih-Jen Lin, Eran Segal
		Please select your three preferred potent faculty supervisor from the list of MBZUA faculty. The final faculty assignment will te discussed and decided on during the admitted student's first semester at the university.
		The preference priority will be based or the click order. For instance, the first nam clicked will be saved as your first preferent faculty supervisor and so on. You can mou over on the field to view the preferences.
Entry Type*		
Bachelor's and Master's degrees 🗸 🗸	 Requires completed Bachelor's and Master's degrees from STEM-related backgrounds (Science, Technology, Engineering, Math) with a minimum cumulative GPA of 3.2 (on a 4.0 scale) or provide the state of the state of	



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10. In the subsequent tabs of the online application form, you will need to input all the required information. It is important to always click the Save, Continue and/or Proceed buttons, whenever applicable, to ensure that all information will be saved before going to another section of the online application portal.

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						Cor	ntact Details				
•	Last Name (As per Pa	ssport)*		Marital Status		Ema	ail <mark>'</mark>			Мо	bile Number*
	Test May Nine CR			Divorced		✓ ter	est_test7@test.com				= +971 + 235456464
				Required to de students	termine eligibility for extra livin	g support for married PhD Phor	one Number 1			Phi	one Number 2
16 [*]	Mother's Nationality*			Gender*		=	■ +971 •			-	+971 -
	Uruguay			✓ Female		×	ininal Address				
it's birth certificate						Phy	iysical Address				
	Date of Birth*			Age		Stree	set Name*				
~	01-02-2000			24		St	treet Name				
	Click the month	& year (e.g. May 2021) above to browse other month	s and		City	r			Cor	untry of Residence*
	Sect*					Ci	ity Name				United Arab Emirates
~	N/A			\sim		6.de	ditional Information				
						Aut					
~						Why	y do you want to study at MBZUAI?*			Ho	w Did You Hear About
n' is the official term used in the UAE for a person						Cri	radie for best CS scientists and engine	ers, Innovative graduate programs in areas of Al	specialization support	ed by •	Other Ads
e details: Click Here						O rea	The preference priority will be based asson for applying to MBZUAI and so o	on the click order. For instance, the first value clic in. You can mouse over on the field to view the pr	cked will be saved as yo references.	our first	
						Drefe	ferred Faculty Supervisor *				
	Provide and a second second			Page 100 and 10		Ag	gathe Guilloux, Bhiksha Raj, Bin Gu				
	0000000000			24-08-2022		Die	lease select your three preferred note	ntial faculty supervisor from the list of MR711A1 fa	culty. The final faculty :	assignment will be	e discussed and decide
			O View	Passport O Click the mont	th & year (e.g. May 2021) above to	o browse other months and	uring the admitted student's first serr	ester at the university.	,		
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Math Courses Taken

O Minimum 2 Math courses should be provided. Kindly click on save button and then add the second course details.

Select	Course Type	Course Name	Final Mark	Maximum Possible Mark	Completion Date	Delete
0	University	Probability	4.0	4.0	08-08-2023	â
0	University	Calculus	4.0	4.0	08-08-2023	

Final Mark* Course Type Maximum Possible Mark* Course Name Select \sim

Compl	etion	Date	

dd-mm-yyyy



+ Add

Programming Courses Taken								
Select	Course Type	Course Name	Final Mark	Maximum Possible Mark	Completion Date	Delete		
0	University	Python Programming	4.0	40	31-08-2022	ā		

				+ Add
	Course Name*	Final Mark*	Maximum Possible Mark*	
\sim				

Completion Date*

dd-mm-yyyy

Course Type* Select

Click the month & year (e.g. May 2021) above to browse other months and years.

Computer Science Courses Taken This section will only appear to MSc and PhD in Computer Science applicants

O Minimum 3 Computer Science courses shown in your university transcript should be provided. Kindly click on save button and then add the second course details.

Select	Course Name	Final Mark	Maximum Possible Mark	Course Credit	Completion Date	Delete
0	csì	4.0	4.0	3	01-08-2023	â
0	cs2	4.0	4.0	3	23-08-2023	â
0	cs3	4.0	4.0	3	15-08-2023	ā

			+4	.dd
Course Name *	Final Mark*	Maximum Possible Mark*	Credit Hours Earned *	
Completion Date*				
dd-mm-vvvv				

• Click the month & year (e.g. May 2021) above to browse other months and years.

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Â	Personal Details	0	Academic History	0	Standard Tests	i=	Employment Details	4	Document Upload	Ţ	Declaration	ľ	Save
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谷 Declaration Ċ Personal Details Ø Academic History Ø Standard Tests Employment Details Ø Document Upload £ \odot **Employment Details** Currently Employed?* \sim No

Nominated referees will receive recommendation request emails upon submission of the application.

Minimum 3 referee details should be provided.

Select	Referee Type	Referee Name	Referee Email Address	Position/Title	Organization	Delete
0	Faculty Advisor	new a	Test_admission3@mbzuai.ac.ae	new a	new a	ā
0	Course Instructor	System Administrator	Testsystemadmin@test.com	HOD	MBZUAI	ā
٥	Course Instructor	System Administrator	Testsystemadmin@test.com	HOD	MBZUAI	Ö

Referee Type *	Referee Name *	Referee Email Address*
Course Instructor	System Administrator	Testsystemadmin@test.com

Position/Title*	Organization *
HOD	MBZUAI



+ Add

11. Upload the required documents in the Document Upload tab.

Document Upload			
The maximum file size supported is 3 MB. You can only upload .doc,.docx,.pdf,.jpg,.png file types.			
To Upload Documents, please follow the below instructions			
1. Select the required document type against which the document needs to be uploaded.			
2. Click on browse and select the required file.			
3. Click on upload to complete the process.			
4. Repeat the above steps for all the required document types.			
5. To replace an uploaded document before submitting the application, select the document type and click on browse to choose the new file. Click upload again to complete the process.			
6. If a document needs to be changed or added after submitting the application, please send an email to admission@mbzuai.ac.ae			
7. The application photo should be in a picture file format, passport-sized with white background, colored, high quality with no ink marks or creases and shows the applicant alone with the face clearly shown.			
8. The copy of the passport information page should be clear, colored and valid for at least 12 months at the start of the applied term.			
 Only applications submitted through the online application portal by the submission deadline (<u>https://mbzuai.ac.ae/study/admission-process</u>) and with complete and valid documentation will be evaluated. 			
10. Once an application is submitted, the applicant will no longer be able to edit it but may still email additional documents to admission@mbzuai.ac.ae, if requested by the MBZUAI Admission team.			
 All application documents must either be in English, originally, or include legal English translations. Additionally, official academic documents should be stamped and signed by the university authorities. 			
Choose File	Browse	Upload	1

The document types will vary per applicant based on the information provided in the previous tabs. For instance:

- Applicants who provided their English Language Proficiency and/or GRE test details in the Standard Test tab will be required to upload the • corresponding test certificates.
- Applicants with online Math and/or Programming courses will be required to upload the corresponding course completion certificates. •
- PhD in Computer Science applicants with only a Bachelor's degree will be required to upload the version of their University's Catalogue published • during the academic year of their Bachelor's degree admission.
- PhD in Computer Science applicants with Bachelor's and Master's degrees will be required to upload the versions of their University's Catalogues • published during the academic years of their Bachelor's and Master's degree admission.

12. Once the application is 100% complete, go to the Declaration tab, tick the Lagree button and click Submit to submit the application.

ARTIFICIAL	NTELLIGENCE									You have completed 100% of your application	
		Personal Details	0	Academic History	0	Employment Details	0	Document Upload	0	Declaration	
	Declaratio	n Eight Two , the undersigned applicant clai Intelligence. By submitting the ap pever.	t do hereby confirm ti plication, I acknowled	nat all information provided in this ige the confidentiality of the MBZI	application are UAI admission p	e correct and authentic to the best of m process and commit not to disclose the	y knowledge a contents of th	and that any discrepancy to this regard e online application management syst	may lead to th eem along with	e cancellation of my application to Mohamed bin Zayed the notifications I'll be receiving from the University to any p	party and
	🗹 I agree										

13. Upon successful application submission, you will receive an automated email notification confirming that we have received your application.

14. After the application is submitted, you will no longer be able to edit your information or change/add documents. If you need to update anything or submit additional documents, you will have to send an email with your request to admission@mbzuai.ac.ae

Submit

- 15. If any of the submitted documents was incorrect or if additional requirements need to be provided, you will receive an email with corresponding instructions from the Admissions team.
- 16. In the case where you will not be able to complete the online application form in one sitting, you may opt to save your current information and continue filling out the online form at a later time. The latter may be done by clicking on the application number in the Dashboard.



17. Upon application submission, the following actions may be done through the Dashboard:

22080336245	B View Application Summary
PROCRAM Doctor of Philosophy in Computer Vision	
	D Manage Referees Manage Documents

- A. View the application status
- B. View the application summary
- C. View the submitted documents
- D. View the status of referee recommendations

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