MBZUAI Application Instructions
New MSc/PhD

1. Visit the Admission page (https://mbzuai.ac.ae/study/admissions) to know more about the admission cycle duration, admission criteria, documentary requirements and offered programs.

2. Click the APPLY NOW button to go to the online application portal and create an account.
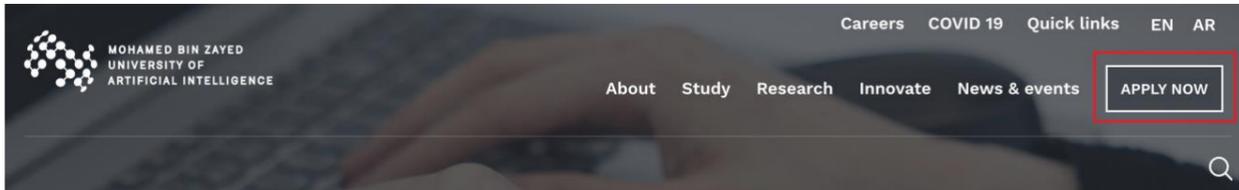
3. To create an account in the online application portal, provide the required information, tick the reCAPTCHA box (I'm not a robot) and click the Submit button.
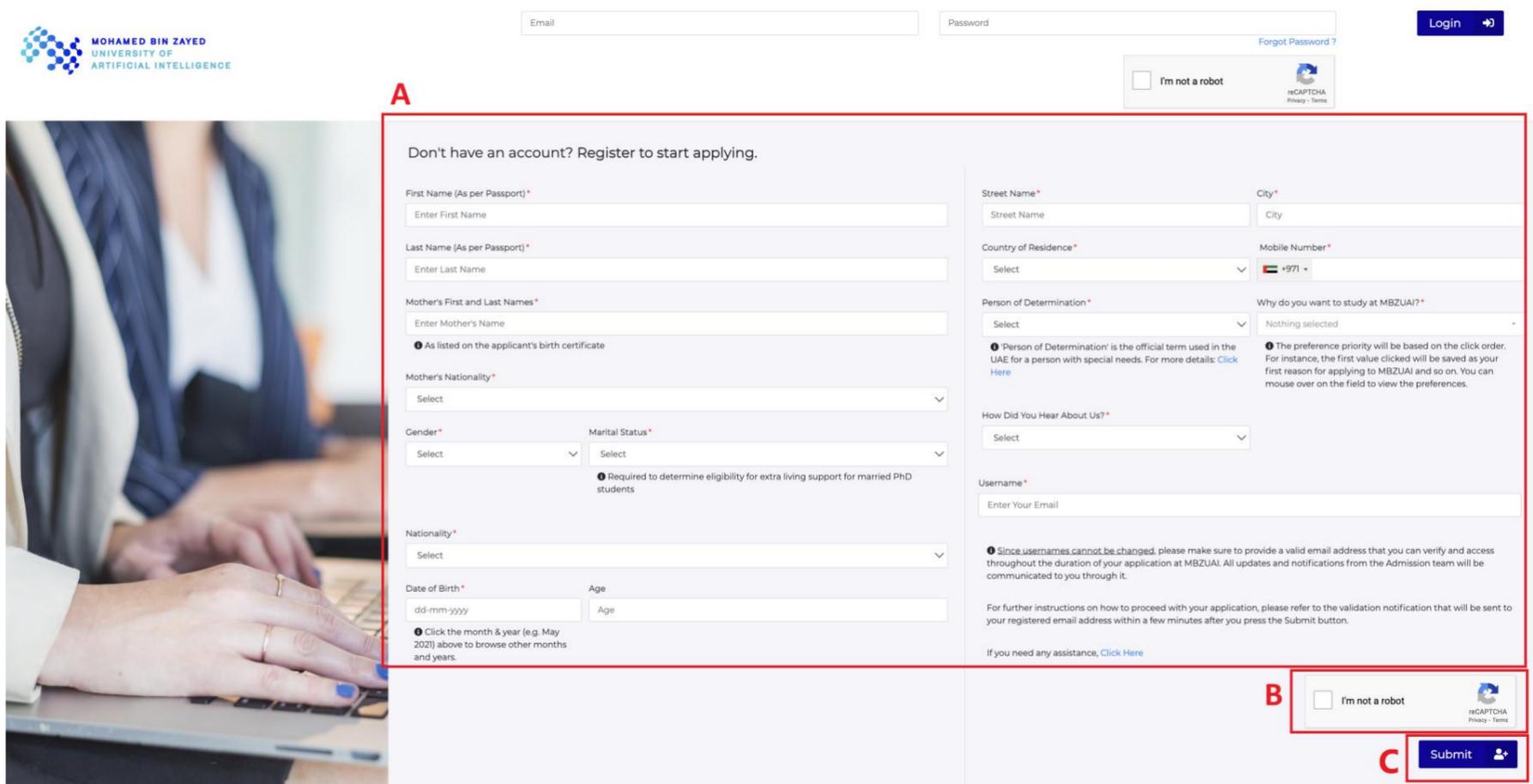
4. A few minutes after the account registration submission, you will receive an automated email containing a temporary password and further instructions to your registered email address.
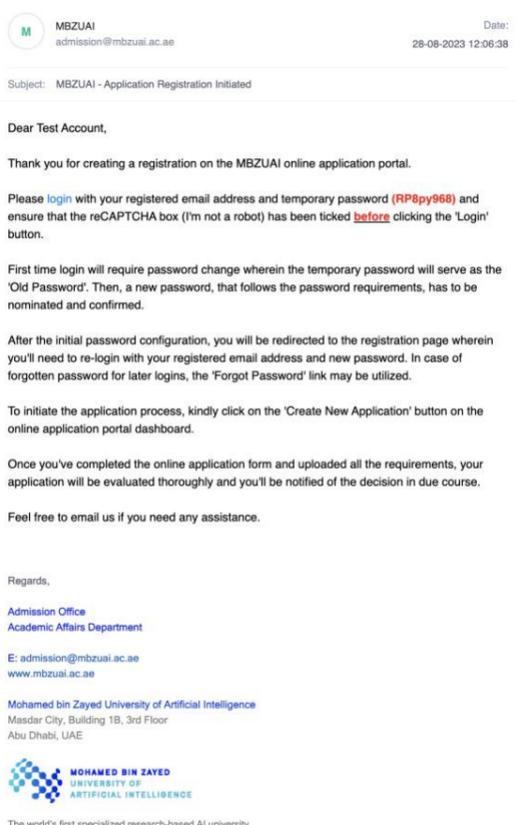
5. Use the temporary password and registered email address for the initial log-in to the account. Ensure that the reCAPTCHA box (I'm not a robot) is always ticked **before** clicking the Login button.

6. First time logins will require password change. In such cases, the temporary password received from the system will serve as the 'Old Password'. Afterwards, a new password, that follows the password requirements, must be nominated and confirmed.

7. After initial password configuration, you will be redirected to the registration page wherein you will need to login with your registered email address and new password.

8. In case of forgotten password for later logins, the Forgot Password link in the online application registration page may be utilized.

9. Upon logging in, you will be able to view the Dashboard that contains your initiated or submitted application for the active admission cycle as well any other application/s from previous admission cycles. <mark>Each applicant may only apply to one program per admission cycle; multiple submissions will not be considered for evaluation.</mark>

To create a new application, you must click the Create New Application button, select 'New MSc/PhD Application' as the application type, provide all the needed information and click the Proceed button.

10. In the subsequent tabs of the online application form, you will need to input all the required information. It is important to always click the Save, Continue and/or Proceed buttons, whenever applicable, to ensure that all information will be saved before going to another section of the online application portal.

Tell Us About Yourself

Personal Details

First Name (As per Passport) *	Last Name (As per Passport) *	Marital Status
Test Account	Test May Nine CR	Divorced

Required to determine eligibility for extra living support for married PhD students

Mother's First and Last Names *	Mother's Nationality *	Gender *
Mothers Name	Uruguay	Female

As listed on the applicant's birth certificate

Nationality *	Date of Birth *	Age
Uruguay	01-02-2000	24

Click the month & year (e.g. May 2021) above to browse other months and years.

Religion *	Sect *
None	N/A

Person of Determination *
No

'Person of Determination' is the official term used in the UAE for a person with special needs. For more details: Click Here

More Details

Country of Birth *	Passport Number *	Passport Issue Date *
Uruguay	00000000000	24-08-2022

View Passport

Click the month & year (e.g. May 2021) above to browse other months and years.

Passport Expiry Date *	Emirates ID Number *
28-02-2025	00000000000

Click the month & year (e.g. May 2021) above to browse other months and years.

View Emirates Number

UID Number *	Visa Issue Date *	Visa Expiry Date *
123456	08-02-2023	25-01-2025

View UID Number

Contact Details

Email *	Mobile Number *
test_test7@test.com	+971 2354564645

Phone Number 1	Phone Number 2
+971	+971

Physical Address

Street Name *
Street Name

City *	Country of Residence *
City Name	United Arab Emirates

Additional Information

Why do you want to study at MBZUAI? *
Cradle for best CS scientists and engineers, Innovative graduate programs in areas of AI specialization supported by

The preference priority will be based on the click order. For instance, the first value clicked will be saved as your first reason for applying to MBZUAI and so on. You can mouse over on the field to view the preferences.

Preferred Faculty Supervisor *
Agathe Guilloux, Bhiksha Raj, Bin Gu

Please select your three preferred potential faculty supervisor from the list of MBZUAI faculty. The final faculty assignment will be discussed and decided on during the admitted student's first semester at the university.

The preference priority will be based on the click order. For instance, the first name clicked will be saved as your first preferred faculty supervisor and so on. You can mouse over on the field to view the preferences.

How Did You Hear About Us? *
Other Ads

Save and Continue »

Academic History

Have you previously been an MBZUAI student? *
No

Save

Select	Country Where Completed	University Name	Other University Name	Degree Level	Major	Other Major	Cumulative Grade Point Average (CGPA)	Maximum Possible Grade Point Average (GPA)	Total Earned Credit Hours for Computer Science Courses	Total Earned Credit Hours for All Completed Courses	University Catalogue Weblink	Enrollment Year	Graduation Month	Graduation Year	Delete
○	United States	Carnegie Mellon University		Bachelor	Advanced Computer Science		4.0	4.0	60	120	https://mbzuai.ac.ae/study/university-catalogue/	2000	JAN	2009	🗑

+ Add

Country Where Completed *	University Name *	Degree Level *	Major *
Singapore	Nanyang Technological University, Singapore	Master	Advanced Computer Science

Please select 'Other' if your university is not available in the list and provide your official university's name in the corresponding field.

Please select 'Other' if your major is not available in the list and provide it in the corresponding field.

Enrollment Year *	Graduation Month *	Graduation Year *
2009	FEB	2012

Cumulative Grade Point Average (CGPA) *	Maximum Possible Grade Point Average (GPA) *	Total Earned Credit Hours for Computer Science Courses *	Total Earned Credit Hours for All Completed Courses *
4.0	5.0	15	30

*

This is the maximum score as per your university's grading scale. For example, if your CGPA is 3.2 out 4.0, the maximum possible GPA is 4.0. If your final mark was 90%, the maximum possible GPA is 100.

University Catalogue Weblink
https://mbzuai.ac.ae/study/university-catalogue/

Please provide the URL/web link to the version of your university's Catalogue published during the academic year of your admission.

*

* Note: Highlighted fields will only appear for MSc & PhD in Computer Science applicants

Save

Math Courses Taken

Minimum 2 Math courses should be provided. Kindly click on save button and then add the second course details.

Select	Course Type	Course Name	Final Mark	Maximum Possible Mark	Completion Date	Delete
○	University	Probability	4.0	4.0	08-08-2023	🗑
○	University	Calculus	4.0	4.0	08-08-2023	🗑

+ Add

Course Type *	Course Name *	Final Mark *	Maximum Possible Mark *
Select			

Completion Date *
dd-mm-yyyy

Click the month & year (e.g. May 2021) above to browse other months and years.

Save

Programming Courses Taken

Select	Course Type	Course Name	Final Mark	Maximum Possible Mark	Completion Date	Delete
○	University	Python Programming	4.0	4..0	31-08-2022	🗑

+ Add

Course Type *	Course Name *	Final Mark *	Maximum Possible Mark *
Select			

Completion Date *
dd-mm-yyyy

Click the month & year (e.g. May 2021) above to browse other months and years.

Save

Computer Science Courses Taken **This section will only appear to MSc and PhD in Computer Science applicants**

ⓘ Minimum 3 Computer Science courses shown in your university transcript should be provided. Kindly click on save button and then add the second course details.

Select	Course Name	Final Mark	Maximum Possible Mark	Course Credit	Completion Date	Delete
○	cs1	4.0	4.0	3	01-08-2023	🗑
○	cs2	4.0	4.0	3	23-08-2023	🗑
○	cs3	4.0	4.0	3	15-08-2023	🗑

+ Add

Course Name *

Final Mark *

Maximum Possible Mark *

Credit Hours Earned *

Completion Date *

dd-mm-yyyy

ⓘ Click the month & year (e.g. May 2021) above to browse other months and years.

Save 💾

Publications

Publications

Save 💾

Awards

Awards

Save 💾

| 🏠 | Personal Details ✅ | Academic History ✅ | Standard Tests ☰ | Employment Details 💼 | Document Upload ⬆ | Declaration ✍ |

Standard Tests

* ☑ English Language Proficiency (valid results for exams taken at physical test centers will be considered)

Test Type *	Test Date *		Overall Score *	Listening *	Reading *
IELTS Academic	23-08-2022		9	9	9

ⓘ Click the month & year (e.g. May 2021) above to browse other months and years.

Writing *	Speaking *
9	9

ⓘ Please upload a copy of your score certificate in the document section.

* ☑ GRE (valid results for exams taken at physical test centers will be considered)

Test Date *	Verbal *	Quantitative *	Analytical *
24-08-2022	150	150	4.0

ⓘ Click the month & year (e.g. May 2021) above to browse other months and years.

ⓘ Please upload a copy of your score certificate in the document section.

*Note: Keep the boxes unticked if there is no English Language Proficiency or GRE certificate available

Save and Continue »

| 🏠 | Personal Details ✅ | Academic History ✅ | Standard Tests ✅ | Employment Details ✅ | Document Upload ⬆ | Declaration ✍ |

Employment Details

Currently Employed? *

No

References

MSc and PhD applicants are expected to regularly follow up with their nominated referees to ensure the prompt submission of the required recommendations. **Nominated referees will receive recommendation request emails upon submission of the application.**

ⓘ Minimum 3 referee details should be provided.

Select	Referee Type	Referee Name	Referee Email Address	Position/Title	Organization	Delete
○	Faculty Advisor	new a	Test_admission3@mbzuai.ac.ae	new a	new a	🗑
○	Course Instructor	System Administrator	Testsystemadmin@test.com	HOD	MBZUAI	🗑
◉	Course Instructor	System Administrator	Testsystemadmin@test.com	HOD	MBZUAI	🗑

+ Add

Referee Type *

Course Instructor

Referee Name *

System Administrator

Referee Email Address *

Testsystemadmin@test.com

Position/Title *

HOD

Organization *

MBZUAI

Save » **Proceed** »

11. Upload the required documents in the Document Upload tab.

Document Upload

ⓘ The maximum file size supported is 3 MB. You can only upload .doc,.docx,.pdf,.jpg,.png file types.

To Upload Documents, please follow the below instructions

1. Select the required document type against which the document needs to be uploaded.

2. Click on browse and select the required file.

3. Click on upload to complete the process.

4. Repeat the above steps for all the required document types.

5. To replace an uploaded document before submitting the application, select the document type and click on browse to choose the new file.
   Click upload again to complete the process.

6. If a document needs to be changed or added after submitting the application, please send an email to admission@mbzuai.ac.ae

7. The application photo should be in a picture file format, passport-sized with white background, colored, high quality with no ink marks or creases and shows the applicant alone with the face clearly shown.

8. The copy of the passport information page should be clear, colored and valid for at least 12 months at the start of the applied term.

9. Only applications submitted through the online application portal by the submission deadline (https://mbzuai.ac.ae/study/admission-process) and with complete and valid documentation will be evaluated.

10. Once an application is submitted, the applicant will no longer be able to edit it but may still email additional documents to admission@mbzuai.ac.ae, if requested by the MBZUAI Admission team.

11. All application documents must either be in English, originally, or include legal English translations. Additionally, official academic documents should be stamped and signed by the university authorities.

| Choose File | Browse | Upload ⬆ |

The document types will vary per applicant based on the information provided in the previous tabs. For instance:

- Applicants who provided their English Language Proficiency and/or GRE test details in the Standard Test tab will be required to upload the corresponding test certificates.

- Applicants with online Math and/or Programming courses will be required to upload the corresponding course completion certificates.

- **PhD in Computer Science applicants with only a Bachelor's degree** will be required to upload the version of their University's Catalogue published during the academic year of their Bachelor's degree admission.

- **PhD in Computer Science applicants with Bachelor's and Master's degrees** will be required to upload the versions of their University's Catalogues published during the academic years of their Bachelor's and Master's degree admission.

12. Once the application is 100% complete, go to the Declaration tab, tick the I agree button and click Submit to submit the application.

| ARTIFICIAL INTELLIGENCE | | | | | You have completed 100% of your application |
| Personal Details ✔ | Academic History ✔ | Employment Details ✔ | Document Upload ✔ | Declaration |

Declaration

I, August Twenty Eight Two , the undersigned applicant do hereby confirm that all information provided in this application are correct and authentic to the best of my knowledge and that any discrepancy to this regard may lead to the cancellation of my application to Mohamed bin Zayed University of Artificial Intelligence. By submitting the application, I acknowledge the confidentiality of the MBZUAI admission process and commit not to disclose the contents of the online application management system along with the notifications I'll be receiving from the University to any party and in any form whatsoever.

Date: 28-08-2023

Place: City Name

☑ I agree

Submit »

13. Upon successful application submission, you will receive an automated email notification confirming that we have received your application.

14. After the application is submitted, you will no longer be able to edit your information or change/add documents. If you need to update anything or submit additional documents, you will have to send an email with your request to admission@mbzuai.ac.ae

15. If any of the submitted documents was incorrect or if additional requirements need to be provided, you will receive an email with corresponding instructions from the Admissions team.

16. In the case where you will not be able to complete the online application form in one sitting, you may opt to save your current information and continue filling out the online form at a later time. The latter may be done by clicking on the application number in the Dashboard.

24050366434 **Click to access an unsubmitted application**

APPLICATION INITIATED

PROGRAM
Doctor of Philosophy in Computer Science

INTAKE
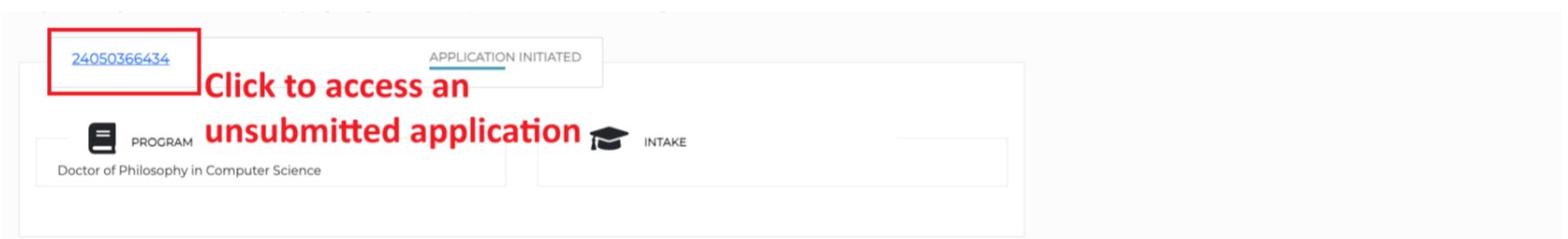
17. Upon application submission, the following actions may be done through the Dashboard:
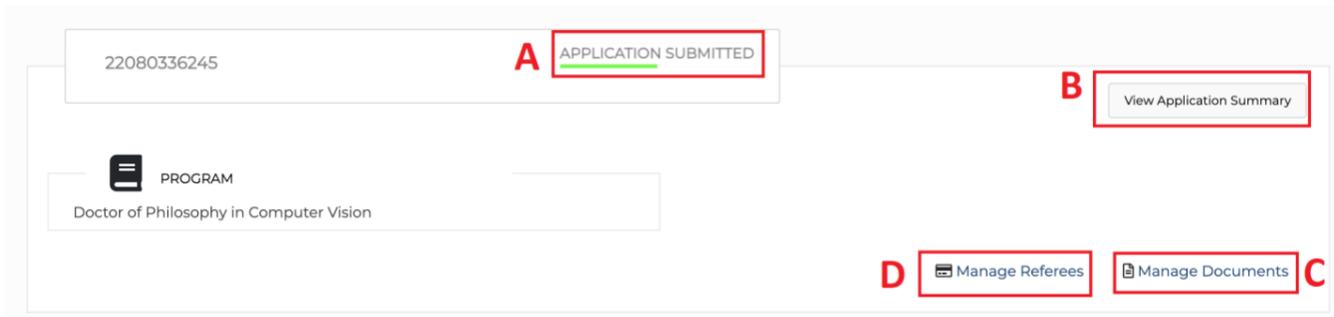
A. View the application status
B. View the application summary
C. View the submitted documents
D. View the status of referee recommendations